

POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: **04-9-1117** 2. Position Number: **904-760-3175-xxx** 3. Date of Posting: **04/22/2019**
 4. Classification: **Transportation Engineering Technician** 5. Salary Range: \$3,688.00 - \$5,550.00
 6. Pay Differentials That Apply To Position: **none**
 7. Working Hours Of Position: **0600-1630hrs Mon-Thurs**
 8. **District/Division: 04/Maintenance Section**; Geographic Location: **San Leandro, Alameda County**
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)
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9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)
- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
 - B. Technical & Professional Skills & Abilities: Computer literacy, knowledge of MS Access, writing and organizational skills required
 - C. License and/or Certification Requirements: none
 - D. Physical Abilities to Perform Essential Functions: Physical agility, fitness to work on structures, climbing ladders or truck bed, having normal hearing and vision, corrected to normal.
 - E. Other Departmental Requirements: none
 - F. Duty Statement/Description of Duties: Under the direction of a Caltrans Maintenance Supervisor and the functional instruction of a Transportation Engineer, the incumbent is responsible for conducting field inspections of the district culvert/drainage systems. Responsibilities include assessing physical condition of culverts, recommending maintenance and road safety strategies, assisting in data collection, and assuring quality control of technical and maintenance equipment. Performs field inspections of culverts and drainage systems throughout the district. Develops an expertise in identifying types of culvert and drainage conditions. Collects inventory and assessment data using cameras, hand-held computers and GPS survey equipment. Be physically capable of using hand tools for the removal of grates, metal covers, brush or debris, and walking on various surface conditions. In office, performs research into contracts and as-built plans to determine location and characteristics of existing culverts. Prepares reports and assists in the processing of field data using MS Access. Incumbent organizes and assures integrity of the photos and files collected in the field pertinent to drainage systems. Test that hand-held computer, GPS, and camera equipment is in good operating condition prior to field work
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10. Final Date and Time for Receiving Bid: 05/06/2018
11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>
11. Submit Bid to:
 Name: Caltrans Specialty Region – ATTN: Ronald Schafrank
 Address: 30 Rickard St. San Francisco, CA 94134
 Telephone Number: 415-330-6509
 FAX Number: **415-330-6515**
 E-mail Address: Ronald.Schafrank@dot.ca.gov
12. Window period employee must be available for contact (**Unit 1&4 Only**): From: _____ To: _____
 (If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
13. Expected Reporting Date To Position (**Unit 11 Only**): Within thirty days of receiving notification of winning bid.

(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)

Revised 1/10/05